**K-12 Leadership Team PLC**

**December 17, 2013**

**1:15-2:30pm**

**Karen will change to a reading about guaranteed and viable curriculum.**

*“Think about it: teachers are the very heart and soul of a school that effectively functions as a professional learning community, and as a professional learning community, the quality of the professional life of teachers is greatly enhanced. The good news is that we have the capacity to create such schools right now! And if not now, when? And if not us, who?”* ***Every School, Every Team, Every Classroom***

**Guiding Question:** How do we become a *Professional Learning Community (PLC)* as we meet the five District goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Bea professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the 21st Century Model of Education
* Integrate the Montana Common Core State Standards in English language arts and mathematics throughout the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for December meeting:**

* I can clearly define key PLC terms
* I can share specific/focused information about Question #1 from an excellent PLC team
* I can give focused, descriptive feedback to my colleagues in response to their description of a team’s response to Question #1

**Resources Needed:**

* Agenda
* Video : Monument Mountain Regional High School : Understanding the difference between learning and education.

[http://www.upworthy.com/this-school-totally-understands-the-difference-between- learning-and- education?g=2](http://www.upworthy.com/this-school-totally-understands-the-difference-between-%20%20%20learning-and-%20education?g=2)

**Roles for December 17 meeting:**

* Alex: The Superintendent ‘s PLC Message
* Trevor: Facilitator/Time keeper/Final Word Protocol
* Heather: Note taker/Entrance Ticket/PLC Deliverables/Plus Delta
* Karen: Agenda setter/Video/PLC survey

**Vocabulary for the coming month:**

* **Endurance**
* **Leverage**
* **Readiness**
* **Vision**
* **Collective responsibility**

**AGENDA**

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| **TIME** | **ACTIVITY Facilitator** |
| **1:15-1:25** | Entrance Ticket—***consistent in our PLC language*** Heather  Each member defines one focus PLC vocabulary word—2 minutes  Share out (3 minutes)  **Review from last month:** 18 Critical ***Issues*** for Team Consideration (consider using this as a mid-year self-reflection) <http://files.solution-tree.com/pdfs/Reproducibles_PLCWPB/criticalissues.pdf>  **This month’s PLC vocabulary words:**   * Endurance * Leverage * Readiness * Vision * Collective responsibility   **Protocol: *Cold Call*** |
| **1:25-1:35** | Superintendent’s Message Alex | Karen    READING:  “The challenge facing leaders who seek to reculture their districts into high performing professional learning communities is not convincing faculty and staff that ensuring high levels of learning is an admirable and worthwhile mission. The idea that a district should seek to ensure high levels of learning for all students is hardly controversial, and it is highly unlikely that a group of faculty or staff will start a petition in opposition to learning! |
| **1:35-1:50** | Review agenda and set the stage Karen  Video: Karen will find something    ***What three things do you see students doing? Notice. Observe. Describe.--Share***    **Protocol: *Cold Call*** |
| **1:50-2:25** | Sharing Exemplary Team Results to the question, what do Trevor  we want all students to know and be able to do?  ***How does the artifact you brought to today’s meeting demonstrate or provide evidence of a guaranteed and viable curriculum?*** (hint: this month’s vocabulary words will help…)  **Protoco*l: Final Word***  Skills to practice: notice, observe, describe, stay low on the ladder of inference. |
| **2:25-2:30** | Conclude and reflect: Heather    **Protocol: *Plus/Delta***    Next Meeting:   * *Tuesday* * *January 28th* * *1:15-2:30pm* * *BB Boardroom* |  |
| **Important**  **Information** | FOR THE DECEMBER 17th MEETING:  Entrance ticket for our December 17th meeting: definitions for the 5 key PLC terms  KAREN WILL FIX THIS TO INCLUDE THE NEW TERMS    Use this website if the above will not open.  <http://www.allthingsplc.info/pdf/links/terms.pdf>  For the JANUARY 28TH MEETING PLEASE COMPLETE:  To prepare your for the next deliverable due in January: Check out SMART Goals in ***Learning by Doing*** (2nd ed.), pages 157-58, 159; reasons for: 173; worksheets: 163-170.  **The PLC Glossary of Key Terms and Concepts**: <http://files.solution-tree.com/pdfs/Reproducibles_LBD2nd/glossaryofkeyterms.pdf> |  |